

# Application Checklist

## Application Elements Sent By the Applicant – Postmarked on or before May 12, 2008

One copy of these elements should be sent at one time directly to IEA by the applicant.

- \_\_\_ I. Photograph of Applicant      Please include a recent photograph with the application packet.
  - \_\_\_ II. Application Form      Complete the Application Form.
  - \_\_\_ III. Short Answer Questions      Answer all three short answer questions.
  - \_\_\_ IV. Essay Questions      Answer three of the five essay questions.
  - \_\_\_ V. Standardized Test Scores      Each applicant must submit a copy of his/her most recent school administered, standardized test score report for the past two years. The applicant may also submit additional academic or ability assessments administered within the past two years.
  - \_\_\_ VI. Sample of Student Work      Submit a piece of work of which the applicant is most proud. *This work will not be returned to the applicant.*
  - \_\_\_ VII. Additional Information  
(Optional)      The applicant may submit one additional piece of material that he/she feels may enhance his/her application.
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## Application Elements Sent Separately – Postmarked on or before May 12, 2008

These elements should be sent directly to IEA by the individual who completes them.

- \_\_\_ VIII. Parent/Guardian Statement      To be completed and mailed directly by parent or guardian.
- \_\_\_ IX. Professional Recommendation      To be completed and mailed directly by an extracurricular teacher, administrator, community leader, or psychologist.
- \_\_\_ X. Academic Recommendation      To be completed and mailed directly by a teacher, principal or head of school.
- \_\_\_ XI. Official Transcript      Applicant's school must send an official transcript for the 2006/2007 school year and the first semester of the 2007/2008 school year directly to IEA. Other schools or organizations which the applicant has attended may submit transcripts for additional courses in which the applicant was enrolled within the past two years.
- \_\_\_ XII. SAT Scores      Using **Score Code 3862**, have SAT Reasoning Test scores (math and verbal parts only) sent directly by The College Board to IEA.  
*\*If test is taken on May 3<sup>rd</sup>, scores can arrive past the postmark deadline.*
- \_\_\_ XIII. Verify Application Information      Applicant and Parent or Guardian: Please sign the application in the spaces provided.

# Caroline D. Bradley Scholarship Application

Mail all application elements to the *Institute for Educational Advancement*. • Print in black or blue ink. • Submit all printed material on 8.5" x 11" paper. • Do not staple, paper clip or bind any application elements. • Use additional pieces of paper as needed. • Submit one copy of all elements you generate. Elements from other sources may be mailed separately.

**Part I. Please include a recent photograph of applicant.**

**Part II (A). General Information**

Applicant

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ Birth Date \_\_\_\_\_ U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Current Grade \_\_\_\_\_ School Name \_\_\_\_\_

Parent(s)/Guardian(s)

Ms. Mrs. Mr. Dr. First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Day Time Telephone (\_\_\_\_\_) \_\_\_\_\_ Evening Telephone (\_\_\_\_) \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Ms. Mrs. Mr. Dr. First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Day Time Telephone (\_\_\_\_\_) \_\_\_\_\_ Evening Telephone (\_\_\_\_) \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

How did you find out about the Caroline D. Bradley Scholarship? \_\_\_\_\_

Sibling(s)

Name	Age/Grade Level	School Currently Attending

**Part II (B). School Information**

Current School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of School:  
 (Check all that apply): Public\_\_\_ Private\_\_\_ Parochial\_\_\_ Urban\_\_\_ Suburban\_\_\_ Rural\_\_\_

Approximate School Enrollment\_\_\_\_\_ Class Enrollment\_\_\_\_\_ Grade Levels enrolled\_\_\_\_\_

Please list the school(s) you have attended in the last three years. Please start with the most recent.

School Name	City, State	Dates Attended	Grade Level(s) Enrolled	Public / Private / Parochial

**Part II (C). Non-School Coursework**

Please list any academic courses you have taken outside of school within the last two years, either during the school year or during the summer months.

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**Part II (D). Academic, Extracurricular, Personal, and Community Activities**

Please list the academic, extracurricular, personal, and community activities that you have participated in within the last three years **in order of their importance to you**. This may include academic subjects, music, art, dance, drama, athletics, journalism, clubs (academic and non-academic), student government, and other organized school or community activities. Please do not feel compelled to fill in all the blanks.

Activity or Interest	Dates of Participation	Positions Held	School Related	Out of School	Approx. Wks/ Yr	Approx. Hrs/ Wk

**Part II (E). Academic Honors and Awards**

Please list any academic distinctions, honors, and/or awards you have earned within the past three years. This includes academic competitions (math, science, literary, etc.). Please do not feel compelled to fill in all the blanks. Please do not include actual awards or award certificates in application.

Date Award Received	Description of Award or Distinction	Sponsoring Organization	Individual or Team

### Part III. Short Answer Question

Please answer all of the following questions:

1. Why should you be selected as a Caroline D. Bradley Scholar?
2. How will being selected a Caroline D. Bradley Scholar impact or change your life?
3. What do you most like about yourself?

### Part IV. Essay Questions

Please answer three of the five questions below. Two of the answers must be in typed essay format on 8.5" x 11" paper. One answer can be in an alternate medium including collage, artwork, etc. You may submit audio or video tapes, computer disks, CD's or 3-dimensional work. 3-dimensional art work can be photographed and copied. The quality of your ideas is more important than the length of your answers. Clearly identify which questions you are answering.

1. Include a photo of an image that speaks to you in a special way and tell us why.
2. Who has most influenced you in your life? How has knowing this person changed you or helped you become the person you are?
3. Imagine yourself 20 years from now. What have you accomplished? What do you still intend to accomplish?
4. If you could sit down and talk with someone you have read about, who would it be and what would you like to discuss with that person?
5. What do you think are the two most powerful or influential events in history? Why?

*Optional* additional question: Topic of your choice. You may write and answer your own question.

### Part V. Standardized Test Scores

Please submit a copy of your most recent, school administered, standardized test score report for the past two years. You may also submit additional academic or ability assessments administered within the past two years.

### Part VI. Sample of Student Work

Please submit the project or piece of work you have created in the past year of which you are most proud. Explain why this piece of work is special to you. The piece of work may be in any academic or non-academic domain. Your work may be submitted in any format. Art work may be photographed and copied. *The piece of work will not be returned.*

Please attach a written description of your work sample to your application form, especially if your work sample is in the form of a tape cassette, CD, DVD, or visual art. Please indicate what medium you are submitting and make sure your work sample is clearly labeled with your name.

### Part VII. Additional Information - *Optional*

This application is designed to allow you to describe your strengths and interests as a person. However, we realize that we may have missed a question that would allow you to share with the Selection Committee additional information you think is important. If there is anything else you would like the Selection Committee to know about you, please submit it with the application. This section is optional.

**Part VIII. Parent or Guardian Statement**

Please attach parent or guardian statement to the form provided. It may be mailed separately or included with the application.

**Part IX. Professional Recommendation**

Please give the forms provided to an extracurricular teacher, coach, administrator, community leader or psychologist to be completed and mailed separately.

**Part X. Academic Recommendation**

Please give the forms provided to a teacher, principal or head of school to be completed and mailed separately.

**Part XI. Transcript Request**

Please request that your school send an official transcript for the 2006/2007 school year and the first semester of the 2007/2008 school year directly to: Caroline D. Bradley Scholarship, Institute for Educational Advancement, 625 Fair Oaks Avenue, Suite 285, South Pasadena, CA 91030.

**Part XII. SAT Reasoning Test**

Please indicate the date you have taken or plan to take the SAT Reasoning Test. \_\_\_\_\_

**Part XIII. Verify Application Information**

**Applicant:** Please sign here to indicate that all of the above information is accurate and that the content of your application is your own work and ideas.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent/Guardian:** Please sign here to indicate that all of the above information is accurate and that the content of the application is your son's/daughter's work and ideas.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signing here also gives permission to IEA staff members to discuss you and your application with the Selection Committee, Admission Directors and contributors to the application (teachers/principals).

Please send information regarding other programs and services that support highly able students.

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Please send all elements of the application to:

**Caroline D. Bradley Scholarship  
Institute for Educational Advancement  
625 Fair Oaks Avenue, Suite 285  
South Pasadena, CA 91030**

**Part VIII. Parent or Guardian Statement**

**Postmark Deadline: May 12, 2008**

**Purpose:** The statement should describe the applicant's personal strengths and weaknesses, provide insight into the applicant's character and highlight the reasons he/she should be considered as a Scholar.

**Caroline D. Bradley Selection Criteria:** An exceptionally gifted individual who is seeking a rigorous yet flexible high school program and needs assistance in finding the most appropriate school or may experience other challenges that prohibit attending an appropriate school. Characteristics of a potential Scholar include:

- exceptional academic ability and achievement
- strives for excellence
- seeks challenges
- leader
- curiosity
- has a thirst for knowledge
- creative thinker
- exhibits a passion for learning
- highly motivated
- strong integrity
- honest
- mature
- confident

**Instructions for Parent or Guardian:** Please address the student's strengths and weaknesses, and tell us how this scholarship would affect your child's life.

**Student Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Parent or Guardian Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

**Please attach your Statement to this form and mail to:**  
**Caroline D. Bradley Scholarship**  
**Institute for Educational Advancement**  
**625 Fair Oaks Ave., Suite 285**  
**South Pasadena, CA 91030**

Part IX (A). Professional Recommendation

Postmark Deadline: May 12, 2008

Purpose: The purpose of this recommendation is to describe the applicant's intellectual and personal strengths and to highlight the reasons this student should be considered as a Caroline D. Bradley Scholar.

Professional Recommendation: This recommendation must be completed by an extracurricular teacher, administrator, coach, community leader, psychologist, etc.

Caroline D. Bradley Selection Criteria: An exceptionally gifted individual who is seeking a rigorous yet flexible high school program and needs assistance in finding the most appropriate school or may experience other challenges that prohibit attending an appropriate school. Characteristics of a potential Scholar include:

- exceptional academic ability and achievement • strives for excellence • seeks challenges • leader • curiosity • has a thirst for knowledge • creative thinker • exhibits a passion for learning • highly motivated • integrity • honest • mature • confident

Instructions for Recommender: This recommendation has three parts. Please complete parts A, B and C.

A) Please complete this form.

B) Please complete the Professional Recommendation checklist provided.

C) Please write a recommendation letter that addresses the questions listed below:

- In what ways does the applicant fit the criteria for the Caroline D. Bradley Scholarship?
• Why does this student deserve the Caroline D. Bradley Scholarship?
• What impresses you most about this particular student?
• How do you feel the student's academic life will change as a Scholar?
• In what type of high school environment would this student excel and how is it different from his/her current educational path?

Please mail all three parts directly to the: Caroline D. Bradley Scholarship Institute for Educational Advancement 625 Fair Oaks Ave., Suite 285 South Pasadena, CA 91030

Student Information

First Name Last Name

Professional Information

First Name Last Name

Title Organization/Company

Mailing Address

City State Zip Code

Phone Number E-mail Address

Relationship to applicant, including how long you have known him/her:

Describe your experience with middle school students:

**Part IX (B). Professional Recommendation Checklist**

Please evaluate the applicant on the following qualities to the best of your ability.

Applicant Name: \_\_\_\_\_ Evaluator Name: \_\_\_\_\_

	Poor	Fair	Average	Good	Excellent	*Extraordinary!	Does Not Apply
<b>ACADEMIC QUALITIES</b>							
Academic achievement							
Written expression							
Oral expression							
Critical thinking							
Abstract thinking							
Motivation							
<b>PERSONAL QUALITIES</b>							
Leadership potential							
Conduct							
Initiative							
Curiosity							
Imagination							
Integrity							
Maturity							
Respect for others							
Social adjustment							
Self-confidence							
Reaction to criticism							
Reaction to disappointment							
Enthusiasm for learning							
Originality							

	Not Recommended	With Reservation	Fairly Strongly	Strongly	Enthusiastically
<b>RECOMMENDATION</b>					
For academic potential					
For character and personal promise					
Overall recommendation					

\*Please explain: \_\_\_\_\_  
 \_\_\_\_\_

**Part X (A). Academic Recommendation**

**Postmark Deadline: May 12, 2008**

**Purpose:** The purpose of this recommendation is to describe the applicant's intellectual and personal strengths and to highlight the reasons this student should be considered as a Caroline D. Bradley Scholar.

**Academic Recommendation:** This recommendation must be completed by a teacher or principal/school head. The recommender must be able to discuss the applicant in comparison to other young people.

**Caroline D. Bradley Selection Criteria:** An exceptionally gifted individual who is seeking a rigorous yet flexible high school program and needs assistance in finding the most appropriate school or may experience other challenges that prohibit attending an appropriate school. Characteristics of a potential Scholar include:

- exceptional academic ability and achievement
- strives for excellence
- seeks challenges
- leader
- curiosity
- has a thirst for knowledge
- creative thinker
- exhibits a passion for learning
- highly motivated
- integrity
- honest
- mature
- confident

**Instructions for Recommender:** *This recommendation has three parts. Please complete parts A, B and C.*

A) Please complete this **form**.

B) Please complete the Academic Recommendation **checklist** provided.

C) Please write a recommendation **letter** that addresses the questions listed below:

- In what ways does the applicant fit the criteria for the Caroline D. Bradley Scholarship?
- Why does this student deserve the Caroline D. Bradley Scholarship?
- What impresses you most about this particular student?
- How do you feel the student's academic life will change as a Scholar?
- In what type of high school environment would this student excel and how is it different from his/her current educational path?

Please mail all three parts directly to the: **Caroline D. Bradley Scholarship  
Institute for Educational Advancement  
625 Fair Oaks Ave., Suite 285  
South Pasadena, CA 91030**

**Student Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Professional Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Organization/Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Relationship to applicant, including how long you have known him/her: \_\_\_\_\_

\_\_\_\_\_

Describe your experience with middle school students: \_\_\_\_\_

\_\_\_\_\_

**Part X (B). Academic Recommendation Checklist**

Please evaluate the applicant on the following qualities to the best of your ability.

Applicant Name: \_\_\_\_\_ Evaluator Name: \_\_\_\_\_

	Poor	Fair	Average	Good	Excellent	*Extraordinary!	Does Not Apply
<b>ACADEMIC QUALITIES</b>							
Academic achievement							
Written expression							
Oral expression							
Critical thinking							
Abstract thinking							
Motivation							
<b>PERSONAL QUALITIES</b>							
Leadership potential							
Conduct							
Initiative							
Curiosity							
Imagination							
Integrity							
Maturity							
Respect for others							
Social adjustment							
Self-confidence							
Reaction to criticism							
Reaction to disappointment							
Enthusiasm for learning							
Originality							

	Not Recommended	With Reservation	Fairly Strongly	Strongly	Enthusiastically
<b>RECOMMENDATION</b>					
For academic potential					
For character and personal promise					
Overall recommendation					

\*Please explain: \_\_\_\_\_  
 \_\_\_\_\_